

Job Board Posting

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Security Guard Supervisor

Job ID	BFE4062DD42EB	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=BFE4062DD42EB	
Company	Apex Investigation & Security Inc.	
Location	Thunder Bay, Ontario	
Date Posted	From: 2021-01-29	To: 2021-02-28
Job	Type: Full-time	Category: Service Sector
Job Start Date	March 1, 2021	
Job Salary	\$20.00 - \$22.00 Per Hour	
Languages	English	

Description

Are you constantly thinking that you need employment with a challenge Look no further! If you are a motivated, results-orientated team player, we may have the opportunity you are looking for. Apex Investigation & Security Inc. is currently seeking an enthusiastic individual to perform work and assist in the day to day operation of the Security Division Position Summary: • To assist the General Manager, with hiring, interviewing, evaluating, providing on-site inspections, disciplining, terminating and coordinating training and schedules for all employees. • Supervise Security Guards and Mobile Patrol Guards (minimum of 20+ people) • To be "on-call" a minimum of three if not four nights per week including weekends and statutory holidays or as requested. • To cover for the General Manager during vacation and sick time. • Ability to work any shift required- days, evenings or nights, weekends included • Set up Mobile Patrol/Alarm Response contracts and ensure all directives are met, respond to Alarms and NCR calls as required, wearing the prescribed company uniform and display your company identification card. • Maintain and control of overtime cost • Abide by Labour Standards Act, Human Rights and Private Investigators and Security Guards Act, collective agreement and Occupational Health & Safety Act and the company's policies and procedures • Co-ordinate schedules with the General Manager • conduct on-site inspections and evaluations approximately 8 hours per month between the hours of 1600 - 0800 including weekends, as directed by the General Manager • Reviews synopsis reports • To assist in placing of Guards for training and regular employment • Represent Apex through communications with clients and the general public • Be able to work in all types of environments. For example, outdoors in the wet/damp/cold/hot weather. Indoors in a noisy, A/C, or hot environment We are an equal opportunity employer and encourage all qualified persons to apply.

Experience

- Minimum of 2 -3 years of supervisory experience • Must own a vehicle • Law and Security or Police Foundations background preferred • Management and Human Resources, Certificates and Skills-Experience

Credentials

Security Guard License, CPR Certificate, First Aid Certificate, Occupational Health and Safety

Certificate, Provincial/Territorial Security Officer Certificate Must provide a current criminal records check, valid drivers license, driving abstract, enhanced reliability security clearance, basic security clearance and to be bondable

Education Requirements

Minimum Secondary High School Diploma

Work Environment

Air conditioned, Hot, Cold/refrigerated, Wet/damp, Odours, Outdoors, Noisy

Additional Skills

- Ability to ensure full compliance of all staff with the Occupational Health & Safety Act • Must be able to work independently • Must be able to plan in advance • Must be flexible • Must be able to communicate and deal with people and clients in a professional manner • Must be service-oriented • Must have strong dictation and communication skills (grammar, spelling, composition) • Ability to reason with employees and discipline, when necessary • Demonstrate good judgement • Ability to train and orient new staff • Operate a computer, guard control systems, DVR, Track-force, TV, fax machine, photocopier, radios, cellular phones and alarm systems • Operate a manual and digital file systems • Ability to decide the content and format of reports • Ability to maintain good grooming and attire • Be able to work in a fast paced, environment where you will be required to stand for extended periods of time and to be able to work under pressure • Must meet all Ministry licensing requirements every two years

How to Apply

Via e-mail to: ppage@apex-tb.com