

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters: Toll Free Phone: (866) 225-9067 Toll Free Fax: (877) 825-7564 L9 P23 R4074 HWY 596 - Box 109 Keewatin, ON P0X 1C0

# **Job Board Posting**



Date Printed: 2024/05/05

## **Receptionist (NOC: 1414)**

Job ID	11-FB-C0-C0-8D-57		
Web Address			
https://careers.indigenous.link/viewjob?jobname=11-FB-C0-C0-8D-57			
Company	Alice V.S. Mijatovic Professional Dental Corporation O/A Dental		
Wellness Centre Of St. Albert			
Location	St. Albert, Alberta		
Date Posted	From: 2020-09-30	To: 2021-03-29	
Job	Type: Full-time	Category: Office	
Job Start Date	As soon as possible		
Job Salary	\$19.00 / Hour For 37.50 Hours / Week		
Languages	English		

### Description

Vacancies: 1 Terms of employment: Permanent, Full time, Day, Weekend Job requirements Work Conditions and Physical Capabilities: Fast-paced environment, Repetitive tasks Specific Skills: Greet people and direct them to contacts or service areas, Obtain and process information required to provide services, Record and relay information, Schedule and confirm appointments, Answer telephone and relay telephone calls and messages, Provide directory assistance, Relay service to persons with disabilities

#### Experience

Will train

#### **Education Requirements**

Secondary (high) school graduation certificate

#### Additional Skills

Provide basic information to clients and the public

#### Other

Business and Job location: 225 - 4 Versailles Ave., St. Albert, AB T8N 7V1

#### How to Apply

By email: jobs.dentalwellnesscentre@outlook.com

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Date Printed: 2024/05/05



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Job ID Web Address Company Wellness Centre Of St. Albert Location Date Posted Job Job Start Date Job Salary Languages

DAF078F4CAABF

http://NewCanadianWorker.ca/viewjob?jobname=DAF078F4CAABF Alice V.S. Mijatovic Professional Dental Corporation O/A Dental

St. Albert, Alberta From: 2020-09-30 To: 2021-03-29 Type: Full-time Category: Office As soon as possible \$19.00 / Hour For 37.50 Hours / Week English

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